



U.S. Department
of Transportation

Memorandum

Human Resources
AMH

**Federal Aviation
Administration**

Subject: **ACTION:** IPP Regional Request for
Reassignment

Date:

From:

Reply to:
Attn of:

To: Manager, Personnel Operations Division,
AMH-200

In accordance with Internal Placement Handbook, PT P 330.9, Chapter 3,
I would like consideration for reassignment as a:

Position Title, Series, Grade

at the location of:

Facility Name and/or Location

I consider this request to be in the best interest of the FAA and
myself.

I am attaching a current SF-171/OF-612 and a copy of my current
performance appraisal.

Attachments

